

Familiarization Programme – Independent Directors during the Financial Year 2018-19

The Board and Committee meetings of the Company are held at least on a quarterly basis and during the quarterly meetings Members of the Board meet key functional/business heads regularly to get themselves more familiarized with the business/operations and challenges faced by the Company on an ongoing basis.

Details of Familiarization Programmes imparted to Independent Directors during the financial year 2018-19 are as per the following details:

S. No.	Programme held on	Particulars	Dr. D.V. Kapur	Mr. Ravi Vira Gupta	Mr. Manoj Arora	Ms. Alka Bharucha	
1	August 11, 2018	- information on business performance, operations, market share, financial parameters, major litigation, compliances etc.	Whether attended	Yes	Yes	Yes	Yes
		- Applicability of new provisions as per the Companies Amendment Act, 2017	Hours spent	0.5	0.5	0.5	0.5
2	October 29, 2018	- information on business performance, operations, market share, financial parameters, major litigation, compliances, regulatory scenario etc., in the form of presentations	Whether attended	Yes	Yes	Yes	No
		- LODR amendment Regulations 2018	Hours spent	0.5	0.5	0.5	0

Summary of programmes held during the year and on a cumulative basis till date

	During the year	Cumulative
Total no. of programmes held	2	10
No. of hours spent	1	7