

Familiarization programme – Independent Directors

In terms of Reg. 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Familiarization Program for Independent Directors was organized as per the following details:

S. No.	Programme held on	Particulars		Name of the Directors				
				Dr. D.V. Kapur	Mr. O.P. Khaitan*	Mr. Ravi Vira Gupta	Mr. Manoj Arora	Ms. Alka Bharucha
1	May 18, 2015	changes brought in by SEBI	Whether attended	Yes	Yes	Yes	Yes	Yes
		(Prohibition of Insider Trading) Regulations, 2015	Hours spent	Half	Half	Half	Half	Half
2	May 18, 2015	Directors' Roles and Responsibilities under the Companies Act, 2013 and the revised Clause 49 of the Listing Agreement	Whether attended	Yes	Yes	Yes	Yes	Yes
			Hours spent	Half	Half	Half	Half	Half



3	February 10, 2016	Implementation of SEBI (Listing Obligations and Disclosure Requirements)	Whether attended	Yes	NA	Yes	Yes	Yes
		Regulations, 2015 (Listing Regulations)	Hours spent	One	NA	One	One	One

* Mr. O.P. Khaitan, ceased to be the Director of the Company consequent to his demise on December 06, 2015.

Besides above, information on business performance, operations, market share, financial parameters, major litigation, compliances, regulatory scenario etc., in the form are presentations are made to the Board of Directors in every Board Meeting.

Summary of programmes held during the year and on a cumulative basis till date

	During the year	Cumulative
Total no. of programmes held	3	4
No. of hours spent	2	3

Sunil Garg

